

**PLEASE NOTE: INCOMPLETE WAIVERS WILL BE REJECTED**

DATE OF SUBMISSION: \_\_\_\_\_

DATE OF EVENT :

FORM IS DUE AT LEAST 48 HOURS IN ADVANCE OF EVENT DATE

COLLEGE GROUP/DEPARTMENT/ORGANIZATION: \_\_\_\_\_

CAMPUS LOCATION OF EVENT : \_\_\_\_\_

PURPOSE OF EVENT: \_\_\_\_\_

ANTICIPATED ATTENDANCE: \_\_\_\_\_

IS THIS AN OPEN PUBLIC EVENT (OPEN TO ALL MEMBERS OF COLLEGE COMMUNITY)

YES  NO

SOURCE(S) OF FOOD/BEVERAGE

