

(updated 3/12/2024)

## PH.D. PRELIMINARY EXAMINATIONS GUIDELINES for Chairs and Members of Ph.D. Supervising Committee

The responsibilities and procedures of Ph.D. Supervising Committees are outlined in the Academic Rules of the Graduate School of Arts and Sciences. The Rules can be found here:

<https://www.brynmawr.edu/gsas/about-school/policies-forms#Academic%20Rules>

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has been previously agreed that this is acceptable. After every examiner has finished their allotted time, the Chair should ask if any member of the Committee has further questions for the Ph.D. student. The Chair is not a voting member of the Committee but may put questions to the Ph.D. student after the other Committee members have finished. After the last question, Ph.D. students are asked to leave the room while the Committee deliberates. The student is invited to return a final time to hear the results. The outcome of the examination is recorded on the candidacy form.

#### Possible outcomes

The only permissible outcomes are: *Satisfactory*; *Partially Satisfactory*; *Unsatisfactory*. The vote of the Supervising Committee shall be recorded on the student's *Record of Preliminary Exam completion form* (linked above) and signed by the members of the committee. The committee shall state explicitly on the form when the Ph.D. student is to make up any deficiencies and whether by written examination